

Policy Council Minutes
for March 13, 2018 @ 11:15
Location : Somerset Hoss's
Called to Order by: Michelle Kimble

All in Attendance were : Sharon Pugh, Anne Garrison, Michelle Kimble , Ruth Mulnix, Terri Duffy, Justin Stearns, Kim Miller, Amanda Pollard, Samantha Stull, Lindsey Leister, Megan Stufft, Melissa Weaver, Dave Mrozowski, Jessica Shank, Michelle Chipps, Becca Van Deusen, Ann Kelly, and Lori Schafer.

Motion to accept February minutes , 1st by : Michelle Chipps and 2nd By: Terri Duffy. All in favor approved.

Program Reports : Dave talked about the Community Needs Assessment Survey. Some observations made were that there is a 25% change in housing, People are being limited to buying healthier foods, and grandparents are raising 47% of children. There is also a need for child care for infants / toddlers. The survey is available on a paper draft or online to be submitted.

Anne has informed the council that there will be a Policy Council Imbedded Training for a Self Assessment Process meeting, that will be held on April 6th @ 10:00 at Hoss's Somerset location.

Lori went over a Eating Healthy and Preventing tooth decay Policy. The program must follow the guidelines, All food must be nutritious , All foods for Celebrations must be healthy , that is pre- packaged and not made at home. NO candy, cookies, brownies, cakes or cupcakes. There is one exception on Holidays, Christmas, Valentine's Day and Easter, but please try to give healthy snacks. We follow the CACFP guidelines and they are the same for WIC . These guidelines have been given to teachers to follow.

Sharon went over the Policy for Recruitment , there were some

revisions made and stated, Motion to approve this was 1st by Terri Duffy and 2nd by Amanda Pollard. All in favor. The Rating Sheet / Rubrics for Pre-School and EHS have been consolidated in one page instead of numerous ones. Auto eligibility is given to needy children first then entries are calculated for points to be entered. Motion to approve this made by Terri Duffy and 2nd by Samantha Stull. All in favor, approved. Positions available are EHS part-time, A resignation was made by Stacey Oester , SRA for Salisbury . SRA Hire for Meyersdale was Valerie Christner. Motion made to approve these 1st by Michelle Chipps and 2nd by Lindsey Leister. All in favor approved . SRA for Meyersdale / Salisbury Hire to be Brittany Lyons, Motion to accept this hire 1st by Jessica Shank and 2nd by Megan Stufft. All in favor approved. We did not receive the EHS Expansion Grant.

FYI Reports is PK disabilities = 15/71 for 21%.

Lori went over the Data chart that shows Physical / Dental exams are low due to some children being at their 1yr term. Time to renew and percentages will be back to normal. Ann Kelly went over the Participation Attendance Grid for EHS.

The Fiscal Report for February was gone over , numbers are low for the first month of the grant cycle. HS @ 9.24% and EHS @ 7.66% with Admin. Fees of 13.54% and In -Kind of 0.00%. Motion to approve the Fiscal made by Lindsey Leister and 2nd by Megan Stufft. All in favor approved.

Center Reports were given for : Confluence, Tech Center, Kantner, Berlin, Meyersdale 1 , Windber, and EHS 1 & 3.

Community / Agency Reports: Becca from CYS says that they are almost fully staffed with 1 position available. There are some kids with dependency issues in children from K-12. Michelle Kimble said that the PA Maple Festival would soon start in Meyersdale.

For Policy Council Committees , Samantha Stull says she can no longer be a Rep for Tableland , Lindsey Leister has offered to give it a try, if she cannot then Michelle Chipps has offered. Vote made for the Tableland Rep was 1st by Jessica Shank and 2nd by Michelle Chipps. All in favor approved.

There will be no Executive Meeting for April,
Next Policy Council Meeting is April 10th @ 11:15 , Location is at Hoss's
in Somerset.

Motion made to adjourn by : Terri Duffy and 2nd by Jessica Shank.
All in favor adjourned at 1:35.

Submitted By Secretary : Ruth Mulnix