

## Policy Council Minutes

June 15 2017

Location: Hoss's Steakhouse, [Somerset @ 11:15](#)

Called to Order by: Michelle Kimble

Attendance: Michelle Kimble, Ruth Mulnix, Kim Miller, Sue Knarr, Anne Garrison, Sharon Pugh, Missy Toy, Elaina Knopsnyder, Dave Mrozowski and Bishop Gregory Pile.

Motion was made to approve May Policy Minutes.

1<sup>st</sup> by Gregory Pile 2<sup>nd</sup> by Elaina Knopsnyder, all in favor.

Program Reports: Dave says that they have finished Phase 1 of the Tableland Mission of the 3yr plan.

Anne has given out the Program Planning information, Sharon says that recruitment went well and classes are full for the new year and there is a waiting list. Somerset will be starting transportation with one of the Tableland buses . It is possible that Meyersdale Area may also get transportation service .

COLA has a 2.5% pay raise for all staff offered by Tableland Board, Inc. Motion was made and 1<sup>st</sup> by Ruth Mulnix 2<sup>nd</sup> by Elaina Knopsnyder. All in favor. Motion made for the COLA grant amendment 1<sup>st</sup> by Missy Toy 2<sup>nd</sup> by Gregory Pile. All in favor.

Grants were submitted for Kantner HSSAP with 17 slots and an increase of 2 more slots. Also for PreK numbers stay the same 50 FD, and 73 PD both will have more information to come.

Anne says that they are still working on self assessments and are setting the stage for the new school year. Vacancies that need filled are : Health Assistant, EHS supervisor and COACH / Supervisor.

The Rating Rubrics have been adjusted for the Selection Criteria for EHS and HS if the families have TANF or SSI they are automatically eligible for the programs. Motion made to pass this change , 1<sup>st</sup> by Missy Toy 2<sup>nd</sup> by Kim Miller, all in favor.

Anne says that the Community Needs Assessment Proposal will be completed every 5 years and since our next 5 year cycle happens in February 2019 she would like to have it completed by November 1 2018. A motion was made for Essential Elements to complete a comprehensive needs assessment for the Headstart Program by March 2018. 1<sup>st</sup> by Gregory Pile 2<sup>nd</sup> by Elaina Knopsnyder. All in favor. Anne reports that EHS is still operating even in the summer months and that they have 46 visits in 52 weeks. The Monthly Data Chart is in good standing.

Fiscal Report: HS with 35% and EHS with 29% all is good. Motion made 1<sup>st</sup> by Elaina Knopsnyder 2<sup>nd</sup> by Sue Knarr. All in favor.

Center Reports :were given for Eagle View and Meyersdale 1 , 2.

Community /Agency Reports: Sue says that K4 is now considered school age . She also says that Bedford Area is in need of a ECH Teacher. Gregory Pile says that the Board will meet this Monday. Michelle says that there are Grantsville Days coming up soon if families want to attend.

There will be no Executive meeting next month .

Policy Council will meet July 13<sup>th</sup> 2017 @

Hoss's Steakhouse Somerset Location @11:15.

Motion made to Adjourn 1<sup>st</sup> by Sue Knarr 2<sup>nd</sup> by Gregory Pile. Time 1:02.

Submitted by Secretary : Ruth Mulnix