

Policy Council Minutes for October 24 2016
Location Hoss's Steakhouse in Somerset @ 11:15
Meeting called to order by Michelle Kimble

All in attendance were: Anne Garrison, Michelle Kimble, Melissa Toy, Ruth Mulnix, Amber Shull, Susan Knarr, Dave Mrozowski, Katrina Flamm, Sharon Pugh, Becca Van Deusen, Elaina Knopsnyder, Jenny Stearns and Larissa Dneaster.

Minutes for 10-24-2016 , Motion was made to approve by Michelle Kimble 1st by Katrina Flamm and 2nd by Larissa Dneaster. All in favor approved.

Program Reports : Dave Mrozowski reported that it is Red Ribbon Week at the schools. Improvements have been made to the advertising sign for Early Head Start, It has been given a fresh coat of paint, the sign is outside of the Tableland office. Linda Fanel is also a new member at Tableland.

Director: Anne Garrison Has sent e-mails to have hiring positions filled. These have been discussed with the Policy Council Board and a vote to pass the positions, also those for resignations since August . Adopted vote 1st by Amber Shull and 2nd by Elaina Knopsnyder.

Discussion were given for the 2015-16 Annual Report. Federal Grants were 80% and we raise the other 20% from in kind , it is then divided where needed for school readiness. A vote was adopted 1st by Elaina Knopsnyder and 2nd by Becca Van Deusen. Vote passed. In Grant Reviews we are in the 3rd year of 5. Plans are to have the staff get more educated about substance abuse for families that may need this. They are also trying to set up educational goals that can be met the following year. A Budget and Planning meeting has been planned and all were invited to attend to learn more with Alex Bastidas. The meeting was later canceled due to that we have already discussed most of the information. There might be a chance that the budget can allow transportation for the following year. Adopted vote to accept the Grant Review 1st by Larissa Dneaster and 2nd by Katrina Flamm. The Monthly Data Chart for Attendance was given and as of September the classes are at 108 enrolled with a 19% disability for Head Start and 48 enrolled with a 10% disability for Early Head Start. 100% Total enrollment.

Fiscal Report: Head Start is at a percentage about 61% spent. Early Head Start at about 66% spent. The new Report will show where the money to be spent is needed for the new season. An Audiometer has been purchased to be used to give the kids hearing tests. The last three credit card activities have been

made by people from the Family Center. Motion to approve Fiscal Report 1st by Elaina Knopssnyder and 2nd by Larissa Dneaster. Adopted vote all in favor pass.

Center Reports: Reports were given by Eagle view , Meyersdale 1 and 2. EHS 1. A Parent meeting was on was held on October 21 2016 to talk about the program and Policy Council .

Community Reports: Becca Van Deusen says that they have hired a new clerk , but there is no new business. Sue Knarr says that they have had some interviews for the positions that needed filled , but no hires yet. Katrina mentioned that there will be a remembrance fund set up for Fran Cook, all proceeds will be donated.

Gifts were handed out to some members of Policy Council for recognition of their commitment to the Board. Thank You!

There is no November Meeting ! Next Executive Meeting is scheduled for Dec. 5th @ 10. Next Policy Council Meeting is scheduled for Dec. 7th from 9-1@ The Tech Center. Training for new members and a refresher for old current ones.

Motion to adjourn was given by Larissa Deneaster
2nd by Michelle Kimble Time 1:30.

Secretary, Ruth Mulnix