



Policy Council Meeting MINUTES Meeting was August 10, 2015

The regular meeting of the Somerset County Head Start and early Head Start Policy Council was held Monday August 10, 2015 at Hoss's restaurant.

Those in attendance were :

Jessica Alexander, Katrina Flamm, Michelle Kimble, Ruth Mulnix, Anne Garrison, Sharon Pugh, Heather Pyle, John Vatauk, Dave Mrozowski, Elaina Knopsnyder, Vanessa Hilliard and Sherry McClintok.

- After lunch, Jessica called the **meeting to order**.
- Elaina motioned and Katrina seconded to approve the **minutes** with no adjustments or questions. Motion passed unanimously.
- **Executive Director's Report :**
 - Dave gave the report and spoke on the Budget Impasse, a line of credit that Tableland has secured to help with program implementation through September, with a Tableland review to be in mid-September to see where we stand with the budget impasse at that time.
 - John Vatauk gave his input on the interest applicable with the line of credit, how this is a cost that will not be covered by the state money, but up to Tableland to pay back. No one seemed concerned about that.
- **Director's Report :**
 - Anne passed out her report and reviewed June and July Early Head Start and Head Start data.
 - She also spoke about the site locations at this time. We discussed preapproval of Confluence, and the Conemaugh location in either of the 2 Mennonite churches, Kaufman or Blough. Motioned by John and seconded by Sherry.
 - Jessica was concerned about the budget and if the sites and positions needed was sustainable by our budget. Jessica asked if we could do a preapproval meeting at this time to secure the happenings of the sites. Dave agreed and Sharon said that we should be okay with doing this with the sites, but we should hold a "phone vote" or something to help when we get to the hiring of people for the positions, especially the possible transportation people for Confluence. Sharon was hesitant to make sure that we didn't just approve anyone for the positions,

so not to do a “blanket preapproval”. A motion was made to do this, it was seconded and unanimously approved to operate with this preapproval.

- **Fiscal Report** was reviewed through Jessica and Anne. In-kind information is still “catching up” for the year. It was noted that the requirement for in-kind match is never an issue with the amount of in-kind credit we receive. Michelle made a motion to approve, seconded by Katrina.
- **Center and Early Head Start Reports**
 - Early Head Start parents Elaina and Ruth gave information about the play group session at Tableland on Friday August 7. They reported it was a great turn out and that they also had the Baby Bucks trade that day with excellent success.
- **Community Agency Reports** : John Vatauk spoke about the budget and its impact on CYS and courts in particular. He spoke also of the acquiring of Somerset Lake and ACM. He reminded us of the ZOO TRIP this Thursday.
- **Old Business** : We planned a Budget and Planning meeting for Monday August 17 at 10:00 for all involved. Motioned byu Michelle and seconded by Katrina.
- **New Business** :
 - Berlin Community Fair 9.13-19. Saturday the 19th is the tractor/ATV pull across from the feed mill.
 - New Centerville Jubilee 9.9 – 13
- **Other Items** :
- **Next Meeting Date** :
 - Executive Committee 9.21.15 – 10:30 am at Tableland
 - Policy Council Monday 9.28.15 at 11:15 am at Hoss’s
- A motion was made by Katrina and seconded by Sherry to adjourn the meeting. Meeting was adjourned at 12:42 pm.